

EXTRACT

10729NAT Certificate III in Spoken and Written English

Version 3, December 2018

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VERSION HISTORY

Version 1	August 2018	Renewal of accreditation
Version 2	17 October 2018	Amendment: Significant typo corrected. The incorrect ISLPR level has been attributed to the course (page 3 Section B 2.1). It should be ISLPR 3 not 3+.
Version 3	12 December 2018	Amendment: <ul style="list-style-type: none">- Superseded training package unit replaced- Performance Criteria and Performance evidence updated to provide clarity.

Section A: Copyright and course classification information

1. Person in respect of whom the course is being accredited	NSW Technical and Further Education Commission
2. Address	<p>Ms Eleze Drew Head of SkillsPoint Career Pathways, Aboriginal Languages and Employability Skills TAFE NSW Janison Street Tamworth NSW 2340</p> <p>Email address: CSWEcurriculum@tafensw.edu.au</p> <p>T (02) 6768 2429 M 0448 828 782</p>
3. Type of submission	Renewal of accreditation
4. Copyright acknowledgement	<p>The copyright owner of the units of competency developed for inclusion in this course is NSW Technical and Further Education Commission.</p> <p>The following unit(s) of competency:</p> <ul style="list-style-type: none"> • BSBITU213 Use digital technologies to communicate remotely • BSBLIB304 Develop and use information literacy skills <p>are from the BSB Business Services Training Package Version 2.0 administered by the Commonwealth of Australia.</p> <p>The following unit(s) of competency:</p> <ul style="list-style-type: none"> • FSKLRG11 Use routine strategies for work-related learning • FSKNUM15 Estimate, measure and calculate with routine metric measurements for work • FSKNUM17 Use routine maps and plans for work • FSKNUM18 Collect data and construct routine tables and graphs for work • FSKNUM19 Interpret routine tables, graphs and charts for work • FSKNUM22 Use and apply ratios, rates and proportions for work • FSKNUM28 Use routine formulas and algebraic expressions for work <p>are from the FSK Foundation Skills Training Package administered by the Commonwealth of Australia.</p> <p>The following unit(s) of competency:</p> <ul style="list-style-type: none"> • ICTICT203 Operate application software packages • ICTWEB201 Use social media tools for collaboration and engagement

	<p>are from the ICT – Information and Communications Technology Training Package Version 3.1 administered by the Commonwealth of Australia</p> <p>© Commonwealth of Australia</p>						
5. Licensing and franchise	<p>The NSW Technical and Further Education Commission, trading as ‘TAFE NSW’, will establish licensing arrangements with interested parties, at the discretion of the TAFE NSW Managing Director or their representative. TAFE NSW reserves the right to levy a licensing fee. Information on such arrangements can be obtained from the Head of SkillsPoint, Career Pathways, Aboriginal Languages and Employability Skills, on (02) 6768 2429 or CSWEcurriculum@tafensw.edu.au. Interested parties will be asked to demonstrate their capacity to maintain the integrity of the course.</p>						
6. Course accrediting body	The Australian Skills Quality Authority (ASQA)						
7. AVETMISS information	<table border="1"> <tr> <td>ANZSCO Code</td> <td>GEN19 General education – not occupationally specific</td> </tr> <tr> <td>ASCED Code</td> <td>1201 General education</td> </tr> <tr> <td>National course code</td> <td>10729NAT</td> </tr> </table>	ANZSCO Code	GEN19 General education – not occupationally specific	ASCED Code	1201 General education	National course code	10729NAT
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8. Period of accreditation	1 October 2018 - 30 September 2023 (5 years)						

Section B: Course information

1. Nomenclature							
1.1 Name of the qualification	10729NAT Certificate III in Spoken and Written English						
1.2 Nominal duration of the course	<table> <tr> <td>Supervised hours</td> <td>370 - 630 hours</td> </tr> <tr> <td>Unsupervised hours</td> <td>700 hours</td> </tr> <tr> <td>Volume of learning</td> <td>1070 – 1330 hours</td> </tr> </table>	Supervised hours	370 - 630 hours	Unsupervised hours	700 hours	Volume of learning	1070 – 1330 hours
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2. Vocational or educational outcomes							
2.1 Purpose of the course	<p>10729NAT Certificate III in Spoken and Written English is a component of the Certificates in Spoken and Written English (CSWE), English as an additional language (EAL) curriculum framework. It is an intermediate course for learners who have had either formal or informal exposure to English and who have already developed a basic level of English language competence and numeracy skills, but require ongoing English language learning opportunities. It provides English language learning for EAL learners, primarily targeting newly arrived migrants and refugees who need to develop routine language skills to participate in a range of community, further training or employment contexts. The certificate also includes elective numeracy modules for those EAL learners who may need to develop routine numeracy skills.</p> <p>This course is intended to provide participants with the following general education outcomes:</p> <ul style="list-style-type: none"> • English language proficiency at the equivalent of International Second Language Proficiency Ratings (ISLPR®) 3, International English Language Testing System (IELTS) 5.5, or Common European Framework (CEFR)B2 • English language proficiency to meet some performance features of Australian Core Skills Framework (ACSF) 3 indicators. 						
5. Course rules							
5.1 Course structure	<p>To achieve the 10729NAT Certificate III in Spoken and Written English, the learner must complete five units:</p> <ul style="list-style-type: none"> • one unit must be chosen from Group A • one unit must be chosen from Group B • the remaining units can be selected from any group • a maximum of one unit may be chosen from Group D. 						

Unit code	Unit title	Nominal hours
Group A		
SWELPE001	Comprehend and participate in routine formal spoken exchanges	120
SWELPE002	Comprehend and participate in routine informal spoken exchanges	120
Group B		
SWERWT008	Read and write routine social texts	120
SWERWT009	Read and write routine transactional texts	120
Group C		
SWEDEP001	Use and modify routine English pronunciation	80
SWELDT001	Comprehend and deliver routine spoken procedural texts	120
SWERWT010	Read and write routine procedural texts	90
SWERWT011	Read and write routine further study texts	120
SWEDSJ002	Apply routine English language skills for job seeking	150
SWERWT012	Read and write routine narrative texts	60
SWELCP001	Comprehend and conduct routine spoken presentations	60
SWERLN001	Read and listen to the news	80
SWEAWV001	Apply routine English Work, Health and Safety vocabulary	80
SWEDML002	Develop routine multimodal literacy	120
Group D		
FSKLRG11	Use routine strategies for work-related learning	10
FSKNUM15	Estimate, measure and calculate with routine metric measurements for work	10
FSKNUM17	Use routine maps and plans for work	15
FSKNUM18	Collect data and construct routine tables and graphs for work	15
FSKNUM19	Interpret routine tables, graphs and charts for work	15
FSKNUM22	Use and apply ratios, rates and proportions for work	15
FSKNUM28	Use routine formulas and algebraic expressions for work	15
BSBITU213	Use digital technologies to communicate remotely	20

	BSBLIB304	Develop and use information literacy skills	40
	ICTICT203	Operate application software packages	60
	ICTWEB201	Use social media tools for collaboration and engagement	20
	Total nominal hours (Total core units + minimum/maximum of elective units)		
<p>Total nominal hours (Total core units + minimum/ maximum of elective units)</p>			
<p>Volume of Learning</p>			
<p>Supervised 370 - 630 hours</p>			
<p>Unsupervised hours 700 hours</p>			
<p>Volume of learning 1070 – 1330 hours</p>			
<p>Successful completion of this course will require learners to engage in unsupervised activities where they practise the English language skills and knowledge acquired through supervised learning activities. It is expected that learners will undertake 700 hours of out-of-class study. This will involve homework and out-of-class tasks set by teachers. Time will also be spent practising language skills through authentic spoken and written events in individual learning centres, computer rooms and in the community.</p>			
<p>A Statement of Attainment will be issued for any unit of competency successfully completed if the full qualification is not completed.</p>			
<p>6. Assessment</p>			
<p>6.2 Assessor competencies</p>	<p>All assessment must be undertaken by assessors who meet the requirements stated to apply under the <i>Standards for Registered Training Organisations (RTOs) 2015, or its successor</i>.</p> <p>Specialist assessor qualifications are required due to the specialised breadth and depth of knowledge needed to assess English as an additional language as specified in the unit assessment conditions (Assessor requirements).</p> <p>Assessors must possess the following qualifications:</p> <ul style="list-style-type: none"> • a recognised university undergraduate degree or higher or equivalent <li style="text-align: center;">AND • a recognised AQF 8 or higher TESOL qualification or equivalent; <li style="text-align: center;">OR • a recognised university undergraduate degree or higher in education or equivalent with a TESOL major. 		

	<p>The assessment of units of competency imported from training packages must reflect the requirements for assessors specified in the relevant training package(s).</p>
<p>7. Delivery</p>	
<p>7.2 Resources</p>	<p>In three units there are essential resources:</p> <ul style="list-style-type: none"> • SWEDEP001: Access to recording equipment is required • SWEDML002: Learners must have access to digital devices or computers • SWELCP001: Listening texts must be spoken at a normal rate of utterance by a fluent speaker of English <p>In eleven units the following resources must be available when required:</p> <ul style="list-style-type: none"> • SWELPE001: Listening texts can be heard up to three times • SWELPE002: Listening texts can be heard up to three times • SWERWT008: Learners can use an English dictionary or thesaurus in performance evidence related to writing • SWERWT009: Learners can use an English dictionary or thesaurus in performance evidence related to writing • SWELDT001: Listening texts can be heard up to three times • SWEDSJ002: Listening texts can be heard up to three times • SWERWT012: Learners can have reference to an English dictionary • SWELCP001: Listening texts can be heard up to three times. Learners may refer to prompt cards or notes during presentations • SWERLN001: Learners can have reference to an English dictionary. Listening texts can be heard up to three times • SWEAWV001: Learners can have reference to a bilingual or English dictionary • SWEDML002: Learners can have access to an English dictionary <p>All delivery must be undertaken by teachers who meet the requirements stated to apply under the <i>Standards for Registered Training Organisations (RTOs) 2015, or its successor</i>.</p> <p>Specialist teacher qualifications are required due to the specialised breadth and depth of knowledge needed to teach English as a second language.</p> <p>Teachers must have:</p> <ul style="list-style-type: none"> • a recognised university undergraduate degree or higher or equivalent <p style="text-align: center;">AND</p> <ul style="list-style-type: none"> • a recognised AQF 8 or higher TESOL qualification or equivalent;

	<p>OR</p> <ul style="list-style-type: none">• a recognised university undergraduate degree or higher in education or equivalent with a TESOL major. <p>The delivery of units of competency that have been imported from training packages must reflect the requirements for trainers specified in the relevant training package(s).</p>
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