

# **EXTRACT**

## **10730NAT Certificate IV in Spoken and Written English for Further Study**

Version 1, August 2018

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# VERSION HISTORY

Version 1	August 2018	Renewal of accreditation
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## Section A: Copyright and course classification information

<b>1. Person in respect of whom the course is being accredited</b>	<b>NSW Technical and Further Education Commission</b>
<b>2. Address</b>	<p>Ms Eleze Drew            Head of SkillsPoint            Career Pathways, Aboriginal Languages and Employability Skills            TAFE NSW            Janison Street            Tamworth NSW 2340</p> <p>Email address:  <a href="mailto:CSWEcurriculum@tafensw.edu.au">CSWEcurriculum@tafensw.edu.au</a></p> <p>T +61 2 6768 2429   M 0448 828 782</p>
<b>3. Type of submission</b>	Renewal of accreditation
<b>4. Copyright acknowledgement</b>	<p>The copyright owner of the units of competency developed for inclusion in this course is NSW Technical and Further Education Commission.</p> <p>The following unit(s) of competency:</p> <ul style="list-style-type: none"> <li>• BSBITU303 Design and produce text documents</li> <li>• BSBCRT301 Develop and extend critical and creative thinking skills</li> </ul> <p>are from the BSB Business Services Training Package Version 2.0 administered by the Commonwealth of Australia.</p> <p>© Commonwealth of Australia</p>
<b>5. Licensing and franchise</b>	<p>The NSW Technical and Further Education Commission, trading as 'TAFE NSW', will establish licensing arrangements with interested parties, at the discretion of the TAFE NSW Managing Director or their representative.</p> <p>TAFE NSW reserves the right to levy a licensing fee. Information on such arrangements can be obtained from the Head of SkillsPoint, Career Pathways, Aboriginal Languages and Employability Skills, on (02) 6768 2429 or <a href="mailto:CSWEcurriculum@tafensw.edu.au">CSWEcurriculum@tafensw.edu.au</a>. Interested parties will be asked to demonstrate their capacity to maintain the integrity of the course.</p>
<b>6. Course accrediting body</b>	The Australian Skills Quality Authority (ASQA)

<b>7. AVETMISS information</b>	ANZSCO Code	GEN19 General education – not occupationally specific
	ASCED Code	1201 General education
	National course code	10730NAT
<b>8. Period of accreditation</b>	1 October 2018 to 30 September 2023 – 5 years	

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## Section B: Course information

1. Nomenclature	
1.1 Name of the qualification	10730NAT Certificate IV in Spoken and Written English for Further Study
1.2 Nominal duration of the course	<p><b>Volume of Learning</b></p> <p>Supervised hours                      420 – 590 hours</p> <p>Unsupervised hours                    200 hours</p> <p>Volume of learning                    620 – 790 hours</p>
2. Vocational or educational outcomes	
2.1 Purpose of the course	<p>10730NAT Certificate IV in Spoken and Written English for Further Study is a component of the Certificates in Spoken and Written English (CSWE), English as an additional language (EAL) curriculum framework. It is an advanced course for learners who have had formal or informal exposure to English and who have already developed an intermediate level of English language competence, but require ongoing English language learning opportunities. It provides English language learning for EAL learners who need to develop advanced language skills to participate in a range of further study contexts.</p> <p>This course is intended to provide participants with the following general education outcomes:</p> <ul style="list-style-type: none"> <li>English language proficiency at the equivalent of International Second Language Proficiency Ratings (ISLPR®) 3+, International English Language Testing System (IELTS) 6.0 or Common European Framework (CEFR) C1.</li> </ul>

## 5. Course rules

### 5.1 Course structure

To achieve the 10730NAT Certificate IV in Spoken and Written English for Further Study, the learner must complete six units:

- one core unit
- five electives:
  - one elective unit must be chosen from Group A
  - the remaining 4 elective units can be selected from any group
  - a maximum of one unit may be chosen from Group C.

Unit code	Unit title	Nominal hours
<b>Core</b>		
SWEPAT001	Participate in a tutorial	120
<b>Group A</b>		
SWEWFS001	Write reports for further study	80
SWEWFS002	Write persuasive essays for further study	80
<b>Group B</b>		
SWELNP001	Listen and take notes in presentations for further study	100
SWEURS001	Use reading skills for further study texts	120
SWEAMP001	Apply and modify pronunciation skills	80
SWEAGS001	Apply grammar skills for further study writing	60
SWERWP001	Read and write cohesive paragraphs for further study	60
SWEASP001	Apply summarising and paraphrasing skills for further study	60
SWEASL001	Apply spoken English language skills for complex procedural texts	60
SWEARS001	Apply research skills for further study writing	60
SWEALS001	Apply independent learning skills for further study	60
<b>Group C</b>		
BSBITU303	Design and produce text documents	90
BSBCRT301	Develop and extend critical and creative thinking skills	40
<b>Total nominal hours</b>		<b>420 - 590</b>

	<p><b>Volume of Learning</b></p> <p>Supervised hours                      420 – 590 hours</p> <p>Unsupervised hours                      200 hours</p> <p>Volume of learning                      620 – 790 hours</p> <p>Successful completion of this course will require learners to engage in unsupervised activities including:</p> <ul style="list-style-type: none"> <li>• completing written assignments or projects</li> <li>• completing self-study to revise and reinforce areas of knowledge</li> <li>• conducting research to complete assignments</li> <li>• practising language skills through authentic spoken and written events outside the classroom.</li> </ul> <p>The time required to undertake these activities will vary between students, based on their experience. On average, the unsupervised activities listed above will equate to 200 hours.</p> <p>A Statement of Attainment will be issued for any unit of competency successfully completed if the full qualification is not completed.</p>
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## 6. Assessment

### 6.2 Assessor competencies

All assessment must be undertaken by assessors who meet the requirements stated to apply under the *Standards for Registered Training Organisations (RTOs) 2015*, or its successor.

Specialist assessor qualifications are required due to the specialised breadth and depth of knowledge needed to assess English as an additional language as specified in the unit assessment conditions (Assessor requirements).

Assessors must possess the following qualifications:

- a recognised university undergraduate degree or higher or equivalent  
AND
- a recognised AQF 8 or higher TESOL qualification or equivalent  
OR
- a recognised university undergraduate degree or higher in education or equivalent with a TESOL major.

The assessment of units of competency imported from training packages must reflect the requirements for assessors specified in the relevant training package(s).



## 7. Delivery

### 7.2 Resources

In one unit there are essential resources:

- SWEAMP001: Access to recording equipment is required

In two units the following resources must be available when required:

- SWELNP001: Listening texts can be heard up to three times
- SWEASP001: Learners may use an English dictionary or thesaurus.

All delivery must be undertaken by teachers who meet the requirements stated to apply under the *Standards for Registered Training Organisations (RTOs) 2015*, or its successor.

Specialist teacher qualifications are required due to the specialised breadth and depth of knowledge needed to teach English as a second language.

Teachers must have:

- a recognised university undergraduate degree or higher or equivalent  
AND
- a recognised AQF 8 or higher TESOL qualification or equivalent  
OR
- a recognised university undergraduate degree or higher in education or equivalent with a TESOL major.

The delivery of units of competency that have been imported from training packages must reflect the requirements for trainers specified in the relevant training package(s).