EXTRACT

10727NAT Certificate I in Spoken and Written English

Version 1, August 2018
## VERSION HISTORY

<table>
<thead>
<tr>
<th>Version 1</th>
<th>August 2018</th>
<th>Renewal of accreditation</th>
</tr>
</thead>
</table>


Section A: Copyright and course classification information

<table>
<thead>
<tr>
<th>1. Person in respect of whom the course is being accredited</th>
<th>NSW Technical and Further Education Commission</th>
</tr>
</thead>
</table>
| 2. Address                                                | Ms Eleze Drew  
Head of SkillsPoint  
Career Pathways, Aboriginal Languages and Employability Skills  
TAFE NSW  
Janison Street  
Tamworth NSW  2340 |
|                                                           | Email address:  
CSWEcurriculum@tafensw.edu.au  
T (02) 6768 2429 | M 0448 828 782 |
| 3. Type of submission                                     | Renewal of accreditation                       |
| 4. Copyright acknowledgement                              | The copyright owner of the units of competency developed for inclusion in this course is NSW Technical and Further Education Commission.  
Training package units  
The following units of competency:  
• FSKNUM03 Use whole numbers and money up to one thousand for work  
• FSKNUM04 Locate, compare and use highly familiar measurements for work  
• FSKNUM08 Identify and use whole numbers and simple fractions, decimals and percentages for work.  
are from the FSK Foundation Skills Training Package administered by the Commonwealth of Australia.  
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| 5. Licensing and franchise                                | The NSW Technical and Further Education Commission, trading as ‘TAFE NSW’, will establish licensing arrangements with interested parties, at the discretion of the TAFE NSW Managing Director or their representative. TAFE NSW reserves the right to levy a licensing fee. Information on such arrangements can be obtained from the Head of SkillsPoint, Career Pathways, Aboriginal Languages and Employability Skills, on (02) 6768 2429 or CSWEcurriculum@tafensw.edu.au. Interested parties will be asked to demonstrate their capacity to maintain the integrity of the course. |
| 6. Course accrediting body                                | The Australian Skills Quality Authority (ASQA) |
7. **AVETMISS information**

<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>ASCED Code—4 digits [Field of education]</td>
<td>1201 – General Education</td>
</tr>
<tr>
<td>National course code</td>
<td>10727NAT</td>
</tr>
</tbody>
</table>

8. **Period of accreditation**

1 October 2018 - 30 September 2023 – 5 years
1. Nomenclature

1.1 Name of the qualification
10727NAT Certificate I in Spoken and Written English

1.2 Nominal duration of the course

<table>
<thead>
<tr>
<th>Volume of Learning</th>
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</thead>
<tbody>
<tr>
<td>Supervised hours</td>
</tr>
<tr>
<td>Unsupervised hours</td>
</tr>
<tr>
<td>Volume of learning</td>
</tr>
</tbody>
</table>

2. Vocational or educational outcomes

2.1 Purpose of the course

This course is intended to provide participants with the following general education outcomes:

10727NAT Certificate I in Spoken and Written English is a component of the Certificates in Spoken and Written English (CSWE), English as an additional language (EAL) curriculum framework. It is a beginner course for learners who have just started learning English and who may have had minimal exposure to the language. It provides English language learning for EAL learners, primarily targeting newly arrived migrants and refugees who need to develop language skills to participate in a limited range of contexts. Other groups who benefit from this course include international students, long-term migrants and Aboriginal students. The certificate includes elective numeracy modules for those EAL learners who may also need to develop numeracy skills.

This course is intended to provide participants with the following general education outcomes:

- learning skills to enter formal learning environments
- English language proficiency at the equivalence of International Second Language Proficiency Ratings (ISLPR®) 1+, International English Language Testing System (IELTS) 4 or Common European Framework (CEFR) A2+
- English language proficiency to meet some performance features of Australian Core Skills Framework (ACSF) 1 indicators.
5. Course rules

5.1 Course structure

To achieve the 10727NAT Certificate I in Spoken and Written English, the learner must complete five units:

- three units must be chosen from Group A
- one unit must be chosen from Group B
- the remaining unit can be selected from any group

<table>
<thead>
<tr>
<th>Unit code</th>
<th>Unit title</th>
<th>Nominal hours</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>Group A</strong></td>
<td></td>
</tr>
<tr>
<td>SWEELC001</td>
<td>Listen to and engage in short simple social conversations</td>
<td>120</td>
</tr>
<tr>
<td>SWEELT001</td>
<td>Listen to and engage in short simple spoken transactions</td>
<td>120</td>
</tr>
<tr>
<td>SWERWT001</td>
<td>Read and write simple social texts</td>
<td>120</td>
</tr>
<tr>
<td>SWERWT002</td>
<td>Read and write simple transactional texts</td>
<td>120</td>
</tr>
<tr>
<td></td>
<td><strong>Group B</strong></td>
<td></td>
</tr>
<tr>
<td>SWELRT001</td>
<td>Read and listen to simple information texts</td>
<td>60</td>
</tr>
<tr>
<td>SWERWI001</td>
<td>Read and write simple personal information</td>
<td>40</td>
</tr>
<tr>
<td>SWEBLC001</td>
<td>Build simple learning capabilities to learn English</td>
<td>30</td>
</tr>
<tr>
<td>SWEAOA001</td>
<td>Access simple online English language learning applications</td>
<td>30</td>
</tr>
<tr>
<td></td>
<td><strong>Group C</strong></td>
<td></td>
</tr>
<tr>
<td>FSKNUM03</td>
<td>Use whole numbers and money up to one thousand for work</td>
<td>10</td>
</tr>
<tr>
<td>FSKNUM04</td>
<td>Locate, compare and use highly familiar measurements for work</td>
<td>10</td>
</tr>
<tr>
<td>FSKNUM08</td>
<td>Identify and use whole numbers and simple fractions, decimals and percentages for work</td>
<td>15</td>
</tr>
<tr>
<td></td>
<td><strong>Total nominal hours</strong></td>
<td><strong>400 - 540</strong></td>
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Volume of Learning

- Supervised: 400 - 540 hours
- Unsupervised hours: 150 hours
- Volume of learning: 550 - 690 hours

Successful completion of this course will require learners to engage in unsupervised activities where they practise the English language skills and knowledge acquired through supervised learning activities. It is expected that learners will undertake 150 hours of out-of-class study. This will involve
homework and out-of-class tasks set by teachers. Time will also be spent practising language skills through authentic spoken and written events in individual learning centres, computer rooms and in the workplace and community. A Statement of Attainment will be issued for any unit of competency successfully completed if the full qualification is not completed.

### 5.2 Entry requirements

Learners entering this course are identified as beginner learners of English language. The recommended entry point against the ISLPR® scale is 1- across the four macroskills of listening, speaking, reading and writing. The recommended entry point against the ACSF is Pre-Level B.

### 6. Assessment

#### 6.2 Assessor competencies

All assessment must be undertaken by assessors who meet the requirements stated to apply under the Standards for Registered Training Organisations (RTOs) 2015, or its successor.

Specialist assessor qualifications are required due to the specialised breadth and depth of knowledge needed to assess English as an additional language as specified in the unit assessment conditions (Assessor requirements).

Assessors must possess the following qualifications:

- a recognised university undergraduate degree or higher or equivalent AND
- a recognised AQF 8 or higher TESOL qualification or equivalent; OR
- a recognised university undergraduate degree or higher in education or equivalent with a TESOL major

The assessment of units of competency imported from training packages must reflect the requirements for assessors specified in the relevant training package(s).
### 7. Delivery

#### 7.2 Resources

In one unit there are essential resources:

- SWEAOA001 - Access to computers or digital devices is required.

In seven units the following resources must be available when required:

- SWEELC001 – Learners can have moderate support from teacher. Learners can listen to recorded conversations up to 3 times.
- SWEELT001 - Learners can have moderate support from teacher. Learners can listened to recorded texts up to 3 times.
- SWERWT001 – Learners can have reference to a bilingual or English dictionary, reference to model texts, and moderate level of assistance from the teacher.
- SWERWT002 – Learners can have reference to a bilingual or English dictionary, reference to model texts, and moderate level of assistance from the teacher.
- SWELRT001 – Learners can have reference to a bilingual or English dictionary, and moderate level of assistance from the teacher. Listening texts can be heard up to 3 times.
- SWERWI001 – A moderate level of teacher support can be provided.
- SWEBLC001 - A moderate level of teacher support can be provided.

All delivery must be undertaken by teachers who meet the requirements stated to apply under the *Standards for Registered Training Organisations (RTOs) 2015*, or its successor.

Specialist teacher qualifications are required due to the specialised breadth and depth of knowledge needed to teach English as a second language.

Teachers must have:

- a recognised university undergraduate degree or higher or equivalent
  AND
- a recognised AQF 8 or higher TESOL Qualification or equivalent;
  OR
- a recognised university undergraduate degree or higher in education or equivalent with a TESOL major

The delivery of units of competency that have been imported from training packages must reflect the requirements for trainers specified in the relevant training package(s).