

EXTRACT

10727NAT Certificate I in Spoken and Written English

Version 1, August 2018

CONFIDENTIAL - NOT FOR DISTRIBUTION

VERSION HISTORY

Version 1	August 2018	Renewal of accreditation
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Section A: Copyright and course classification information

1. Person in respect of whom the course is being accredited	NSW Technical and Further Education Commission
2. Address	<p>Ms Eleze Drew Head of SkillsPoint Career Pathways, Aboriginal Languages and Employability Skills TAFE NSW Janison Street Tamworth NSW 2340</p> <p>Email address: CSWEcurriculum@tafensw.edu.au</p> <p>T (02) 6768 2429 M 0448 828 782</p>
3. Type of submission	Renewal of accreditation
4. Copyright acknowledgement	<p>The copyright owner of the units of competency developed for inclusion in this course is NSW Technical and Further Education Commission.</p> <p>Training package units The following units of competency:</p> <ul style="list-style-type: none"> • FSKNUM03 Use whole numbers and money up to one thousand for work • FSKNUM04 Locate, compare and use highly familiar measurements for work • FSKNUM08 Identify and use whole numbers and simple fractions, decimals and percentages for work. <p>are from the FSK Foundation Skills Training Package administered by the Commonwealth of Australia. © Commonwealth of Australia</p>
5. Licensing and franchise	<p>The NSW Technical and Further Education Commission, trading as 'TAFE NSW', will establish licensing arrangements with interested parties, at the discretion of the TAFE NSW Managing Director or their representative. TAFE NSW reserves the right to levy a licensing fee. Information on such arrangements can be obtained from the Head of SkillsPoint, Career Pathways, Aboriginal Languages and Employability Skills, on (02) 6768 2429 or CSWEcurriculum@tafensw.edu.au. Interested parties will be asked to demonstrate their capacity to maintain the integrity of the course.</p>
6. Course accrediting body	The Australian Skills Quality Authority (ASQA)

7. AVETMISS information	ANZSCO Code—6 digits [Australian and New Zealand Standard Classification of Occupations]	GEN19 General education – not occupationally specific
	ASCED Code—4 digits [Field of education]	1201 – General Education
	National course code	10727NAT
8. Period of accreditation	1 October 2018 - 30 September 2023 – 5 years	

1. Nomenclature							
1.1 Name of the qualification	10727NAT Certificate I in Spoken and Written English						
1.2 Nominal duration of the course	<p>Volume of Learning</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Supervised hours</td> <td>400 - 540 hours</td> </tr> <tr> <td>Unsupervised hours</td> <td>150 hours</td> </tr> <tr> <td>Volume of learning</td> <td>550 – 690 hours</td> </tr> </table>	Supervised hours	400 - 540 hours	Unsupervised hours	150 hours	Volume of learning	550 – 690 hours
Supervised hours	400 - 540 hours						
Unsupervised hours	150 hours						
Volume of learning	550 – 690 hours						
2. Vocational or educational outcomes							
2.1 Purpose of the course	<p>This course is intended to provide participants with the following general education outcomes:</p> <p>10727NAT Certificate I in Spoken and Written English is a component of the Certificates in Spoken and Written English (CSWE), English as an additional language (EAL) curriculum framework. It is a beginner course for learners who have just started learning English and who may have had minimal exposure to the language. It provides English language learning for EAL learners, primarily targeting newly arrived migrants and refugees who need to develop language skills to participate in a limited range of contexts. Other groups who benefit from this course include international students, long-term migrants and Aboriginal students. The certificate includes elective numeracy modules for those EAL learners who may also need to develop numeracy skills.</p> <p>This course is intended to provide participants with the following general education outcomes:</p> <ul style="list-style-type: none"> • learning skills to enter formal learning environments • English language proficiency at the equivalence of International Second Language Proficiency Ratings (ISLPR®) 1+, International English Language Testing System (IELTS) 4 or Common European Framework (CEFR) A2+ • English language proficiency to meet some performance features of Australian Core Skills Framework (ACSF) 1 indicators. 						

5. Course rules**5.1 Course structure**

To achieve the 10727NAT Certificate I in Spoken and Written English, the learner must complete five units:

- three units must be chosen from Group A
- one unit must be chosen from Group B
- the remaining unit can be selected from any group

Unit code	Unit title	Nominal hours
Group A		
SWEELC001	Listen to and engage in short simple social conversations	120
SWEELT001	Listen to and engage in short simple spoken transactions	120
SWERWT001	Read and write simple social texts	120
SWERWT002	Read and write simple transactional texts	120
Group B		
SWELRT001	Read and listen to simple information texts	60
SWERWI001	Read and write simple personal information	40
SWEBLC001	Build simple learning capabilities to learn English	30
SWEAOA001	Access simple online English language learning applications	30
Group C		
FSKNUM03	Use whole numbers and money up to one thousand for work	10
FSKNUM04	Locate, compare and use highly familiar measurements for work	10
FSKNUM08	Identify and use whole numbers and simple fractions, decimals and percentages for work	15
Total nominal hours		400 - 540

Volume of Learning

Supervised 400 - 540 hours

Unsupervised hours 150 hours

Volume of learning 550 – 690 hours

Successful completion of this course will require learners to engage in unsupervised activities where they practise the English language skills and knowledge acquired through supervised learning activities. It is expected that learners will undertake 150 hours of out-of-class study. This will involve

	<p>homework and out-of-class tasks set by teachers. Time will also be spent practising language skills through authentic spoken and written events in individual learning centres, computer rooms and in the workplace and community.</p> <p>A Statement of Attainment will be issued for any unit of competency successfully completed if the full qualification is not completed.</p>
<p>5.2 Entry requirements</p>	<p>Learners entering this course are identified as beginner learners of English language.</p> <p>The recommended entry point against the ISLPR® scale is 1- across the four macroskills of listening, speaking, reading and writing. The recommended entry point against the ACSF is Pre-Level B.</p>
<p>6. Assessment</p>	
<p>6.2 Assessor competencies</p>	<p>All assessment must be undertaken by assessors who meet the requirements stated to apply under the <i>Standards for Registered Training Organisations (RTOs) 2015, or its successor</i>.</p> <p>Specialist assessor qualifications are required due to the specialised breadth and depth of knowledge needed to assess English as an additional language as specified in the unit assessment conditions (Assessor requirements).</p> <p>Assessors must possess the following qualifications:</p> <ul style="list-style-type: none"> • a recognised university undergraduate degree or higher or equivalent <p style="text-align: center;">AND</p> <ul style="list-style-type: none"> • a recognised AQF 8 or higher TESOL qualification or equivalent; <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> • a recognised university undergraduate degree or higher in education or equivalent with a TESOL major <p>The assessment of units of competency imported from training packages must reflect the requirements for assessors specified in the relevant training package(s).</p>

7. Delivery	
7.2 Resources	<p>In one unit there are essential resources:</p> <ul style="list-style-type: none"> • SWEAOA001 - Access to computers or digital devices is required. <p>In seven units the following resources must be available when required:</p> <ul style="list-style-type: none"> • SWEELC001 – Learners can have moderate support from teacher. Learners can listen to recorded conversations up to 3 times. • SWEELT001 - Learners can have moderate support from teacher. Learners can listened to recorded texts up to 3 times. • SWERWT001 – Learners can have reference to a bilingual or English dictionary, reference to model texts, and moderate level of assistance from the teacher. • SWERWT002 – Learners can have reference to a bilingual or English dictionary, reference to model texts, and moderate level of assistance from the teacher • SWELRT001 – Learners can have reference to a bilingual or English dictionary, and moderate level of assistance from the teacher. Listening texts can be heard up to 3 times. • SWERWI001 – A moderate level of teacher support can be provided. • SWEBLC001 - A moderate level of teacher support can be provided. <p>All delivery must be undertaken by teachers who meet the requirements stated to apply under the <i>Standards for Registered Training Organisations (RTOs) 2015</i>, or its successor.</p> <p>Specialist teacher qualifications are required due to the specialised breadth and depth of knowledge needed to teach English as a second language.</p> <p>Teachers must have:</p> <ul style="list-style-type: none"> • a recognised university undergraduate degree or higher or equivalent AND • a recognised AQF 8 or higher TESOL Qualification or equivalent; OR • a recognised university undergraduate degree or higher in education or equivalent with a TESOL major <p>The delivery of units of competency that have been imported from training packages must reflect the requirements for trainers specified in the relevant training package(s).</p>