

# **EXTRACT**

## **10726NAT Course in Spoken and Written English for Job Seeking**

**Version 1, June 2018**

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## VERSION HISTORY

Version 1	June 2018	Initial accreditation
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**Section A: Copyright and course classification information**

<b>1. Person in respect of whom the course is being accredited</b>	<b>NSW Technical and Further Education Commission</b>
<b>2. Address</b>	<p>Ms Eleze Drew  Head of SkillsPoint  Career Pathways, Aboriginal Languages and Employability Skills  TAFE NSW  Janison Street  Tamworth NSW 2340</p> <p>Email address:  <a href="mailto:CSWEcurriculum@tafensw.edu.au">CSWEcurriculum@tafensw.edu.au</a></p> <p>T (02) 6768 2429   M 0448 828 782</p>
<b>3. Type of submission</b>	Initial accreditation
<b>4. Copyright acknowledgement</b>	<p>The copyright owner of the units of competency developed for inclusion in this course is NSW Technical and Further Education Commission.</p> <p>Training package units  The following unit of competency:</p> <ul style="list-style-type: none"> <li>• FSKLRG10 Use routine strategies for career planning</li> </ul> <p>is from the FSK Foundation Skills Training Package administered by the Commonwealth of Australia.  © Commonwealth of Australia</p>
<b>5. Licensing and franchise</b>	<p>The NSW Technical and Further Education Commission, trading as 'TAFE NSW', will establish licensing arrangements with interested parties and reserves the right to levy a licensing fee. Information on such arrangements can be obtained from the Head of SkillsPoint, Career Pathways, Aboriginal Languages and Employability Skills, on (02) 6768 2429 or <a href="mailto:CSWEcurriculum@tafensw.edu.au">CSWEcurriculum@tafensw.edu.au</a>. Consultation with the state-wide network of TAFE NSW Directors and Managers must occur prior to any agreements being made. Interested parties will be asked to demonstrate their capacity to maintain the integrity of the course.</p>
<b>6. Course accrediting body</b>	The Australian Skills Quality Authority (ASQA)

<b>7. AVETMISS information</b>	ANZSCO Code	GEN19 General education – not occupationally specific
	ASCED Code	1201 General education
	National course code	10726NAT
<b>8. Period of accreditation</b>	20 June 2018 to 19 June 2023 – 5 years	

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**Section B: Course information**

<b>1. Nomenclature</b>	
<b>1.1 Name of the qualification</b>	10726NAT Course in Spoken and Written English for Job Seeking
<b>1.2 Nominal duration of the course</b>	Supervised: 330 hours
<b>2. Vocational or educational outcomes</b>	
<b>2.1 Purpose of the course</b>	<p>10726NAT Course in Spoken and Written English for Job Seeking is a component of the Certificates in Spoken and Written English (CSWE), English as an additional language (EAL) curriculum framework.</p> <p>It is an advanced course for learners who have developed some competence in English language skills and who have had considerable formal or informal exposure to English. It is primarily targeted at overseas-trained migrants and refugees who need to develop higher-level spoken and written English language skills to obtain employment in their fields of training and expertise.</p> <p>The course also assists learners to develop the associated pragmatic cultural knowledge assumed in an Australian workplace.</p> <p>This course is intended to provide participants with the following general education outcomes:</p> <ul style="list-style-type: none"> <li>English language proficiency at the equivalent of ISLPR® 3+, IELTS 6.0, CEFR B2.</li> </ul>

**5. Course rules**

To achieve the 10726NAT Course in Spoken and Written English for Job Seeking, the learner must complete all four units

Unit code	Unit title	Pre-requisite	Nominal hours
SWECKS001	Develop cultural knowledge and spoken language competence to seek professional employment	Nil	120
SWECKW001	Develop cultural knowledge and written language competence to seek professional employment	Nil	120
SWEEPS001	Extend pronunciation skills	Nil	80
FSKLRG10	Use routine strategies for career planning	Nil	10
<b>Total nominal hours</b>			<b>330</b>

**Statement of Attainment**

Students who do not achieve the full credential can be awarded a Statement of Attainment for units successfully completed.

6. Assessment	
<b>6.2 Assessor competencies</b>	<p>All assessment must be undertaken by assessors who meet the requirements stated to apply under the <i>Standards for Registered Training Organisations (RTOs) 2015</i>.</p> <p>Specialist teacher qualifications are required due to the specialised breadth and depth of knowledge needed to assess English as a second language as specified in the unit assessment conditions (Assessor requirements).</p> <p>Assessors must be trained teachers with the following teaching qualifications:</p> <ul style="list-style-type: none"> <li>• a recognised university undergraduate degree or higher or equivalent AND</li> <li>• a recognised AQF 8 or higher TESOL Qualification or equivalent; OR</li> <li>• a recognised university undergraduate degree or higher in education or equivalent with a TESOL major</li> </ul> <p>The assessment of units of competency imported from training packages must reflect the requirements for assessors specified in the relevant training package(s).</p>

7. Delivery	
<b>7.2 Resources</b>	<p>Specialised facilities are required for the following units:</p> <ul style="list-style-type: none"> <li>• SWECKW001: Candidates must have access to computers and the internet.</li> <li>• SWEEPS001: Access to recording equipment is required.</li> </ul> <p>All delivery must be undertaken by teachers who meet the requirements stated to apply under the <i>Standards for Registered Training Organisations (RTOs) 2015</i>.</p> <p>Specialist teacher qualifications are required due to the specialised breadth and depth of knowledge needed to teach English as a second language.</p> <p>Teachers must have:</p> <ul style="list-style-type: none"> <li>• a recognised university undergraduate degree or higher or equivalent</li> </ul> <p>AND</p> <ul style="list-style-type: none"> <li>• a recognised AQF 8 or higher TESOL Qualification or equivalent;</li> </ul> <p>OR</p> <ul style="list-style-type: none"> <li>• a recognised university undergraduate degree or higher in education or equivalent with a TESOL major</li> </ul> <p>The delivery of units of competency that have been imported from training packages must reflect the requirements for trainers specified in the relevant training package(s).</p>